

2. Students without complete and proper uniform may be sent back after the morning Assembly. This applies also to the primary & Pre -Primary students.
3. Those students indulging in alcoholic drinks, smoking and chewing pan etc. in any form may be suspended or dismissed. Parents will be informed of the step but they may not be consulted
4. Anyone involved in substance abuse in any form will be asked to discontinue from the School.
5. Students are not allowed to bring Mobile phones and other gadgets to School without permission. (for more information kindly refer to the School diary).



## AUXILIUM SCHOOL

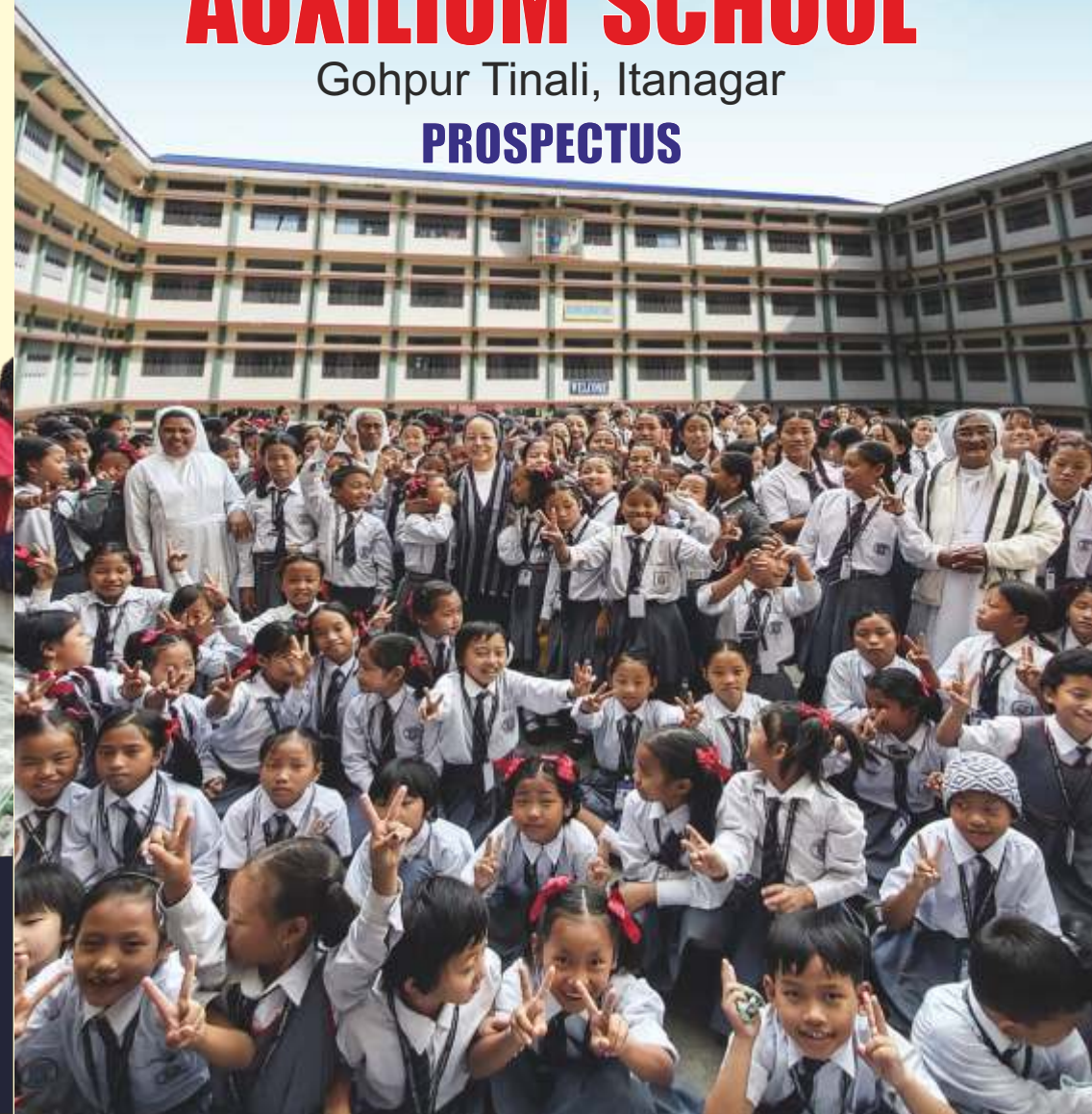
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# AUXILIUM SCHOOL

Gohpur Tinali, Itanagar

## PROSPECTUS





## I. GENERAL INFORMATION

**AUXILIUM SCHOOL**, Gohpur Tinali, Itanagar is a Catholic Educational Institution run by the Salesian Sisters of Don Bosco. a Congregation founded by the great educator of youth, Don Bosco. The System of Education followed in the School is the method taught and prescribed by Don Bosco. It is based on a personal awareness of God. Conviction, Kindness, and Prevention from doing the wrong. It is owned and managed by the Salesian Sisters and it is a registered body under the Societies Registration Act 1860..

Auxilium School is a Catholic Institution open to all irrespective of Religion, Caste and community.

Auxilium School is an English Medium School. So the medium of Instruction and Communication in the School will always be English.

Auxilium School established in the year 2009 with the desire to affiliate to the Indian Certificate of Secondary Education (ICSE) in the years to come. The process of affiliation is going on . The School has been recognized up the Class VIII by the Govt. of Arunachal Pradesh.



## II. AIM OF THE INSTITUTION

The aim of the Institution is to impart sound education by cultivating in the students habits of piety, virtue, hard work, self-reliance and discipline. Hence particular attention is given to discipline and character formation by means of moral instructions and other related programmes.

The School encourages students participation in the School activities like House System, Clubs etc. Participation in these and other co-curricular activities will foster the Intellectual, Cultural, and Social formation of the students.

For ensuring high standard of morality and discipline the School authorities would request the co-operation of Parents/Guardians.



### III. ADMISSIONS

New admissions to the School is open only from Nursery to Class 8 (eight) . New admissions will depend on the availability of seats and the competence of the students

Both the parents ( Father & Mother) should be present at the time of interview and Admission.

#### Admissions are made on the receipt of the following Documents.

1. Transfer Certificate (TC) from the School studied last year
2. Conduct Certificate from the School studied last year
3. Duly filled-in application form of Auxilium School
4. The Mark Sheet of the last Annual Examinations done.
5. Birth Certificate etc..... ( for the detailed kindly refer to the Application form for Admission.

New students must be introduced to the Headmistress personally by the parents/Guardians who are directly responsible for their own ward.

Before the admissions there will be a Written Test and Interview. The admissions will depend on the results of the Test and Interview

### IV. FEE STRUCTURE

Fees are paid in 4 installments before the 30<sup>th</sup> of the given month ie, 1<sup>st</sup> Installment is on admission day, 2<sup>nd</sup> Installment in August, 3<sup>rd</sup>

Per Installment	1st Installment (pay on admission)	2nd Installment (August)	3rd Installment (November)	4th Installment (January)	Grand Total (Whole Year)
Nursery-KG	4000 (old & new)	3000	3000	3000	13,000 (old & New)
Class 1-2	Rs4500 (old)5500 (new)	3000	3000	3000	14,000(old)15,000(new)
Class 3-5	Rs5000 (old)5500 (new)	3500	3500	4300 (3500+ 800 Computer)	15,500(old)16,500(new)
Class 6-8	Rs5500 (old)6500 (new)	4000	4000	4800 (4000+ 800 Computer)	18,300(old)19,300(new)
Class 9-10	Rs6500 (old)7500 (new)	4500	4500	5300 (4500+800 Science Laboratory)	20,800(old)21,800(new)

Installment in November and 4<sup>th</sup> in January. whole year fee can be paid together at a time as well. Every student will get a Fee Book at the time of admission which needs to be kept with the parents and to be submitted to School whenever required. The fee book will have to be produced for recording whenever the fee is paid. The whole year fee of annual and monthly fee is divided into 4 Installments. On Admission day need to pay the 1st installment. New students will have to pay Rs. 1000 more as new admission fee.

The School fee covers twelve months. No reduction is made for holidays or prolonged absence.

Pupils joining or leaving the School during any term will have to pay all the fees for the full term including the Annual Fee.

Provision is also made for the parents to deposit the fee in the bank. ( details are given in the fee book).

No refund of annual or monthly School fees will be made for any reason whatsoever.

Pupils whose dues are not cleared completely may be debarred from receiving the Examination Results

Transfer Certificate (TC) will be issued when all dues have been paid for the whole academic year and on receipt of written application from the parents or Guardian mentioning therein the date of Admission, Class and Roll number of the student. Certificates, other documents



etc. will be issued only two days after the application has been submitted to the office. No certificate will be issued on holidays.

A fee of Rs 100/- will be charged whenever an application for Transfer Certificate or for a duplicate of the same is made. The same will be charged for issuing any other certificate. The School fees and other fees are liable to be revised at any time.

## V. COMPUTER EDUCATION

Computer Education is compulsory for students from class 3 to 8. The fee will be charged separately

## VI. SCHOOL UNIFORM

Every student must come to school with clean and complete uniform daily. The student who comes without or whose uniform is untidy or incomplete may not be permitted to attend class.

School Uniform & School bag is provided from the School on payment.

-All the girls are expected to have long hair so as to follow the School style.

### The daily school uniform consists of

1. Dark Grey skirt (Girls) Long Pants (Boys)
2. White shirts (Short sleeves for summer (march-September) & Long sleeves for winter (october-March))
3. Black shoes and white socks.
4. School Neck tie
5. School belt.
6. Special Ribbons set - Red (Black hair rubber and Hair clips (Class 1 to 10) (to be purchased from School).

### Wednesday & Saturdays

1. White Skirt (Girls) Long Pants (Boys)
2. House T-Shirts (Blue, Green, Red, Yellow)

3. White shoes and White socks
4. House color Ribbons.
5. School ID Card

### During Winter

- Plain Grey Sweater (for winter)
- Blazer (Class 7-10)
- Each student must have a copy of the School Diary and bring it to the School daily.
- In case of loss of any School articles it will be available in School on payment.

## VII. IMPORTANT NOTE FOR ALL

1. Parents and Guardians are requested to co-operate with the School authorities to enforce the School Rules for the smooth running of the Institution and for the betterment of you children. Follow up the daily lessons, homework, co-curricular activities and the character formation of the students.

